PARK MESA HEIGHTS COMMUNITY COUNCIL ("PMHCC")

BOARD MEETING MINUTES
Tuesday, September 13, 2016 – 6:00 p.m. ~ 7:30 p.m.

MEETING LOCATION
Park Mesa Heights Council Office
5349 Crenshaw Blvd., Ste. #107
Los Angeles, CA 90043

Serving the Communities of Hyde Park, Angeles Mesa and View Heights
Las Comuniades de Hyde Park, Angeles Mesa and View Heights

I. WELCOME AND NEIGHBORHOOD COUNCIL REPORTS

A. Call to Order - The meeting was call to order at 6:20 p.m.
w/Khallid Al-Alim, Vice President presiding
B. Pledge of Allegiance/ Moment of Silence
C. Roll Call

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<tr>
<th>Board Member</th>
<th>Present</th>
<th>Absent</th>
<th>Arrived</th>
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<tr>
<td>1. Chandra Mosley - President</td>
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<td>2. Kahlil Al-Alim - Vice President</td>
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<td>3. Robin R. Cole - Secretary</td>
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<td>4. Alicia J. Gipson - Treasurer</td>
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<td>5. Kim Marie Johnson-Roussell - Parliamentarian</td>
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<td>6. Velma Stevens - Sergeant-at-Arms</td>
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<td>7. Eleanor I. Smith, Senior Representative</td>
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<td>8. Robbye Davis, Hyde Park Resident Rep</td>
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<td>9. Carol Derby, View Heights Resident Rep</td>
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<td>10. Brandon Bush, Angeles Mesa Rep</td>
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<td>11. Khalillah Marie-Johnson, Youth/Educational Rep</td>
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<td>12. Alison McBeth-Featherstone, Business Rep</td>
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<td>13. Nedra Journigan, At-Large Rep</td>
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<td>14. Michelle Dixon, Non-Profit Organizations Rep</td>
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<td>15. Vacant, Faith Based</td>
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Quorum: 9  5
D. **READING AND APPROVAL OF MINUTES**

**MOTION TO ACCEPT AUGUST 2016 MINUTES**

Eleanor I. Smith moved to accept the August 2016 minutes with the requested changes
Carol Derby 2nd the motion to accept the August 2016 with the requested changes

Changes include: Kimmarie Johnson Roussell is one of the legal liaisons; Eleanor Smith is one of the animal services liaisons; Kim Marie is one name and should be spelled Kimmarie; Khallid should be spelled Kahllid; movant changed to movement with correction by secretary to motion

**VOTE**

Yes | 9
Kahllid Al-Alim, Alicia Gipson, Kim Marie Johnson-Roussell, Eleanor Smith, Robbye Davis, Carol Derby, Khalillah Marie-Johnson, Nedra Journigan, Robin Cole

No | 0
Abstain | 0

Motion adopted – YES

E. **TREASURY REPORT**

1. Bank Statement – August 2016
   - Union Bank balance as of 8/31/16 is $8,855.23

2. Monthly Expense Report ("MERS")
   - We still do not have access to the bank account an activated ATM card. Due to the change in leadership throughout all of the 96 neighborhood councils the bank is slow to process this information.
   - No MERS report was prepared for Aug. 2016

3. Strategic Plan 2016-17 and council funds status
   - Our funds have not been frozen as we submitted our strategic plan timely.

II. **MOTIONS & RESOLUTIONS**

A. **Resolve to employ city vendor Moore Business Results** c/o Wendy Moore (818) 252-9399 wmoore@moorebusinessresults.com as webmaster for purposes of posting agendas and minutes per the Department of Neighborhood Empowerment, Brown Act, Roberts Rules and council bylaws
   - NO ACTION TAKEN - Per Treasurer's due diligence to cost compare fees of webmasters it was determined the vendors on the list is very costly and we are not in a position to take on this operational expense but instead we should use platforms such as Wix.com, which is less than $30.00 per month wherein we can build the site ourselves. If Robin Cole, Secretary is not opposed perhaps she can assist.
B. Motion to approve cost and order board business cards

- Per City Attorney, Carmen Hawkins’ feedback, all funding actions agenda items must have a projected budget amount shown in order to vote on that funding item; therefore, due to the inefficiency of the agenda items no action was taken

C. Resolve and possible action regarding completion of Strategic Plan - 2016-2017

- Our strategic plan was accepted and received as of Sep 1, 2016 and amendments can be made at a later date

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

IV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS - (Comments from public on non-agenda items within the Board’s jurisdiction)

V. FUTURE AGENDA ITEMS w/Board approval and adoption (Board and General Public)

1. Strategic Plan Review
2. Resolutions draft for board review to be submitted by Robbye Davis
3. City Attorney recommendation: PMHCC to conduct a retreat
4. City Attorney recommendation: Set-up amendment of bylaws

VI. ADJOURNMENT

Kimmarie Johnson Roussell, Parliamentarian due to Kahllid Al Alim’s early departure at 7:40p continued as presiding and adjourned the meeting at 8:00p